

About the Guides

This series of guides is intended for members of Engineers Toastmasters 3677, in steering through the procedures involved in filling one of the Officer or other roles at a meeting. It is primarily intended to assist new members in coping with unfamiliar roles, but also may serve to remind us more experienced ones to stay on track!

Of necessity, the various guides are fairly brief in their general comments on a role. Much more detailed information and advice can be found in the manuals and on the Toastmasters website: www.toastmasters.org

Procedures and roles may vary from club to club. For example: some clubs have the speeches in the first part of the meeting, as in Engineers, while others have the topics session first. Roles on the night can vary too. What the manual refers to as "unofficial roles" such as Wordmaster, Grammarian, "Ah" Counter, Jokemaster, may or may not be supported by any particular club.

WRM
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